

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS  
BOARD OF EDUCATION

SPECIAL BUSINESS MEETING  
MINUTES

WEDNESDAY, AUGUST 8, 2011  
7:00 P.M.  
ADMINISTRATIVE OFFICE  
1695 HYLTON ROAD

**CALL TO ORDER**

Advanced written notice of this meeting of the Pennsauken Township Board of Education was sent to the Courier Post and Philadelphia Inquirer. Notice appeared in the legal notice section of the Courier Post stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

Mr. O'Brien as President, declared this to be a legal meeting of the Board of Education.

**ROLL CALL**

Those in attendance and answering roll call were Mr. Kofoet, Mr. McDevitt, Dr. Meloni, Mr. Stargell, Mr. Rodriguez, Mr. O'Brien. Mrs. Andrews-Williams arrived at 7:14pm, Mr. Nguyen arrived at 7:30pm. Mrs. James-Wilson was absent. Also in attendance were Dr. Johnson Interim Superintendent, Mr. Oberg Interim Business Administrator/Board Secretary, Mr. McConnell Solicitor, Mr. Wrzeszczynski Director of Curriculum, Mr. Oliver Director of Elementary.

**REPORT OF OLD BUSINESS**

**REPORT OF NEW BUSINESS**

Waste Management

**REPORT OF THE SUPERINTENDENT**

A motion was made by Mr. McDevitt and seconded by Mr. Kofoet to approve items 1-8, 10-17. The motion was approved by a roll call vote with all members present voting yes with the exception of Mr. Kofoet who abstained on #8, Dr. Meloni who abstained on #8, Mr. Stargell who voted no on #2.

A motion was made by Mr. Nguyen and seconded by Mr. Stargell to approve item #9. The motion was approved by a roll call vote (6-2-0) with Mr. Kofoet voting no and Mr. McDevitt voting no.

A motion was made by Mr. McDevitt and seconded by Mr. Stargell to approve item #18. The motion was approved by a roll call vote (8-0-0)

1. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to accept the following Resignations/Retirements:

ITEM	NAME	POSITION	SCHOOL	DATE RESIGNATION IS EFFECTIVE	REASON FOR RESIGNATION	YEARS OF SERVICE TO PENNSAUKEN
A	Cryhten Langhorne	Teacher	High	08/02/11	Relocation	11
B	Cheryl Comfort-Brown	Educational Assistant	Delair	08/02/11	Employment elsewhere	1
C	Bridget McDermet	Teacher	Intermediate	08/08/11	Home Duties	4

2. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to approve the transfer of certified staff effective September 1, 2011.

ITEM	NAME	FROM	TO	REPLACING
A	Stefaine Miller	Fine Elementary	Phifer Middle	Daniel Biehler
B	Cetshwayo Byrd	Booker T. Washington	Pennsauken High	Katie Zaccarino
C	Katie Zaccarino	Pennsauken High	Pennsauken Intermediate	Kimberly Jones
D	Antoinette Sanderson	Fine Elementary	Booker T. Washington	Cheryl Carter
E	Cheryl Carter	Booker T. Washington	Fine Elementary	Antoinette Sanderson
F	Tacy Pavel	Fine Elementary	Pennsauken High	Deven McGarrigle
G	Deven McGarrigle	Pennsauken High	Fine Elementary	Tacy Pavel
H	Carmella Meyers	Carson Elementary	Delair Elementary	Emily Haas
I	Emily Haas	Delair Elementary	Carson Elementary	Carmella Myers
J	Julia Austin	Fine Elementary	Franklin Elementary	

3. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to approve Policy 2431.4 – Guidance for the Prevention & Treatment of Sports-Related Concussion & Head Injuries.
4. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to approve the following Phifer Middle School teachers to participate in professional development (Topic: Writing Workshop by Erica Denman) during the summer 2011. The workshop was approved at the May 2011 Board of Education Meeting. Teachers will be paid \$39 per hour, and the total cost will not exceed \$2600. Funds will come from Title I NCLB funds.

TEACHER	SCHOOL/CONTENT AREA
Patricia Howe	Phifer/LAL
Julie Johnson	Phifer/LAL
David Raudenbush	Phifer/LAL
Lisa Sassano	Phifer/LAL

5. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to appoint Ariel Elena Lee to the position of Teacher of Spanish assigned to the Pennsauken Intermediate School for the 2011-2012 school year. Ms. Lee will be placed on MA, Step 1 - \$55,600 to be adjusted pursuant to successor collective bargaining agreement with the Pennsauken Education Association. Ms. Lee has a Master of Science Degree. (Acct. No. 11-120-100-101-00-IM5)

**Note:** If approved, Ms. Lee replaces Kaitlin Wong. Interviews were conducted by Principal Morris, Principal Logan, Principal Vinson, and Supervisor Joyce.

6. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to appoint Jeremy Domingo to a position of Teacher of Mathematics assigned to Pennsauken High School for the 2011-2012 school year. Mr. Domingo will be placed on BA, Step 1 - \$53,000 to be adjusted pursuant to successor collective bargaining agreement with the Pennsauken Education Association. Mr. Domingo has a New Jersey Certificate of Eligibility with Advanced Standing – Teacher of Mathematics.

**Note:** If approved, Mr. Domingo replaces Christine Gannon. Interviews were conducted by Mathematics Supervisor Egan and Assistant Principal McGovern.

7. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to appoint Brandon Bond to a position of Teacher of Business assigned to Pennsauken High School for the 2011-2012 school year. Mr. Bond will be placed on BA, Step 1 - \$53,000 to be adjusted pursuant to successor collective bargaining agreement with the Pennsauken Education Association. Mr. Bond has a New Jersey Standard Certificate – Teacher of Comprehensive Business.

**Note:** If approved, Mr. Bond replaces John Carson. Interviews were conducted by Assistant Principal Amberths and Assistant Principal McGovern.

8. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to authorize the following Bank accounts as Beneficial to add Dr. Theodore B. Johnson as a second required signature for the 2011-2012 school year:

Capital Reserve      AC# 0000002388300056      Add 2<sup>nd</sup> Required Signature to Account – Dr. Johnson

HPMS Activity	AC# 0000002388300053	Add 2 <sup>nd</sup> Required Signature to Account – Dr. Johnson
Intermediate	AC# 0000002388300052	Add 2 <sup>nd</sup> Required Signature to Account – Dr. Johnson
Food Services	AC# 0000002388300049	Replace James Chapman Signature with Dr. Johnson

9. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to appoint Curt Wrzeszczynski to the position of Director of Personnel effective August 9, 2011 to June 30, 2012.

**Note:** Interviews were conducted by Interim Superintendent Johnson, Director of Elementary Education Oliver, Business Administrator Oberg, and Director of Special Services DeLape.

10. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to appoint Tiffany Redondo to the position of Elementary Special Education Teacher assigned to Fine School to work with our behaviorally challenged students for the 2011-2012 school year. Ms. Redondo will be placed on BA+15, Step 1 - \$53,575 to be adjusted pursuant to successor collective bargaining agreement with the Pennsauken Education Association. Ms. Redondo is certified in New Jersey in elementary education and special education.

**Note:** If approved, Ms. Redondo replaces Daniel Biehler. Interviews were conducted by Director of Elementary Education Oliver, Director of Special Services DeLape, and Supervisor of Special Services Schmitt. References were checked by Mr. Oliver.

11. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to approve Janet Caldwell as a presenter on Tuesday, September 6, 2011 for the elementary teachers. Her fee would be \$500 and supported through our professional development funding.

**Note:** Mrs. Caldwell is co-author of our current elementary math text, a professor at Rowan University and has been coordinating curriculum development in the summer with Mr. Wrzeszczynski and his teachers.

12. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to appoint Catherine Nuzzi to the position of Special Education Teacher assigned to Pennsauken High School for the 2011-2012 school year. Ms. Nuzzi will be placed on BA, Step 1 - \$53,000 to be adjusted pursuant to successor collective bargaining agreement with the Pennsauken Education Association. Ms. Nuzzi has a New Jersey Certificate of Eligibility with Advanced Standing – Teacher of Biological Science.

**Note:** If approved, Ms. Nuzzi replaces Cryyhten Langhorne. Interviews were conducted by Director of Special Services DeLape, and Supervisor of Special Services Schmitt. References were checked by Ms. Schmitt.

13. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to appoint Stephanie Zucconi to the position of Elementary Special Education Teacher assigned to Franklin School for the 2011-2012 school year. Ms. Zucconi will be placed on MA, Step 3 - \$56,875 to be adjusted pursuant to successor collective bargaining agreement with the Pennsauken Education Association. Ms. Zucconi has a New Jersey Certificate of Eligibility with Advanced Standing – Elementary School Teacher and a New Jersey Standard Certificate – Teacher of the Handicapped.

**Note:** If approved, Ms. Zucconii replaces Patricia Williams. Interviews were conducted by Director of Elementary Education Oliver, Director of Special Services DeLape, and Supervisor of Special Services Schmitt. References were checked by Mr. Oliver.

14. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to approve the following employees effective August 9, 2011:

NAME	POSITION	SALARY/STEP	SCHOOL	REPLACES
Gary Mertz	Warehouse	Remain the Same	Administration	ald Ratcliffe
Jose Jimenez	Night Custodian	\$26,024/Step C1	Delair	Kent Carpenter

15. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to appoint Kyle Bernard to the position of Special Education Teacher assigned to Pennsauken High School for the 2011-2012 school year. Mr. Bernard will be placed on BA, Step 2 - \$53,625 to be adjusted pursuant to successor collective bargaining agreement with the Pennsauken Education Association. Mr. Bernard has a New Jersey

Certificate of Eligibility with Advanced Standing – Teacher of Social Studies and a Certificate of Eligibility – Teacher of Students with Disabilities.

**Note:** If approved, Mr. Bernard replaces Thomas Dunne. Interviews were conducted by Director of Special Services DeLape, and Supervisor of Special Services Schmitt. References were checked by Ms. Schmitt.

16. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to approve submission of the 2010-2011 NCLB Grant Amendment Application to the NJ Department of Education. The amendment application is being filed to allocate the carryover funds from the 2009-2010 grant year.

### **FACILITIES**

17. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to approve the following facilities usages during the 2011-2012 school year. Required documentation is on file.

ITEM	DATES	TIME	ORGANIZATION	SCHOOL REQUESTED	FEES
A	September 7 through December 12, 2011	6:00 p.m. – 8:00 p.m.	St. Peter's Cheerleading	Fine/Gym	N/A

18. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to authorize the Superintendent to issue "Letters of Intent to Hire" during the 2011-2012 school year, with the Board of Education to ratify at their September Business Meeting.

**Note:** "Letters of Intent to Hire" allow the administration to fill vacancies. Vacancies occur and some must be filled quickly. The recommended letters bind the Board of Education to employ candidates. The Superintendent will notify members of the Board prior to issuing a letter of intent.

### **PUBLIC COMMENT**

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During the regular monthly Business Meeting, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

Patricia Hinnant  
Pennsauken, NJ

- Uniforms – need evening hours.
- Freshman orientation

Donna Zuber  
Pennsauken, NJ

- Secretarial positions

### **EXECUTIVE SESSION OF THE BOARD OF EDUCATION**

A motion was made by Mr. McDevitt and seconded by Mr. Kofoet to approve the following resolution:

11. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** that it adjourn to Executive Session as prescribed under the "Sunshine Law" in order to discuss personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists. The motion was approved by a voice vote. The Board entered into Executive Session at 8:25pm.

### **MOTION TO ADJOURN**

A motion was made by Mr. Kofoet and seconded by Mr. McDevitt to adjourn the meeting at 9:00pm. The motion was approved by a voice vote.

Respectfully submitted,

John C. Oberg, RSBA  
Interim Superintendent